Poudre River Friends of the Library Monthly Board Meeting
4 PM Harmony Library Community Room
June 16, 2026

Board Members Present:

	Kathy Marquis , President	X	Char Micek, Member at Large
X	Maggie McDonald, Vice President/Secretary	X	Robyn Potter, Member at Large
	Maya Curtis, Treasurer	X	Emmalee Severson, Member at Large
X	Robin Gard, Past President	X	Samantha Ye, Member at Large
X	Monica Gavin, Member at Large	X	Robert Micek, Member at Large
			Susie Pizzi, Teen Representative

Ex Officio Board Members Present:

	Diane Lapierre, Library Exec. Director		Linda Hopkins, Library Trust
	Vicki Woods, Library District BOT		Peggy Reeves, Library Trust
	Selena Paulsen, Library Development Officer		

Call to Order: Maggie called the meeting to order at 4:02 pm. Monica moved that we accept the May minutes as presented, Char seconded the motion, and the minutes were approved.

Treasurer's Report (Written):

- The May book sale netted around $12,000 which will only partially appear on the monthly report for May, the rest will show up next month.
- Selena was asked about when the $33,000 pledge for SECC would be due and said the Library was flexible. The money will be paid out of our savings when we send it.
- The $12,800 Lownsbury CD was renewed for 7 months.

Library District Report (Selena Paulsen):

- SECC groundbreaking went smoothly and was well attended. Char, Kathy and Robin attended from FOL.
- Summer Adventure is off and running with more than 4,700 signups.
- In lieu of a June board meeting the BOT had a retreat featuring information and advocacy tips for new members.

Library Trust (Peggy Reeves):

- The Trust will meet with the Community Foundation on July 9th.
- The Trust also received a legacy from Robert Holtzfaster trust.

Mod Squad

Robert:

- He commented the demographics on page hits and engagement is trending younger.

Samantha:

- Bookmark contest went well and bookmarks are moving fast and will probably need a restock at some point
- Samantha will update September sale poster for website and Facebook
- We will have a new book sale graphic poster design for 2027

Emma:

- FOL has had several community tabling events, including Pride and the TED event at the Museum of Discovery

Book Sales/Warehouse (Robin)

- Sale went well. Mod Squad was commended for their advertising, graphic and social media efforts which have clearly resulted in increased attendance and revenue
- Char reported a minor issue with a volunteer who was also a vendor and filled several bags of books before the sale opened. We explained that next time she would need to wait until the sale opened and she was cooperative.
- Char found a volunteer interested in assisting in the warehouse and will forward info for followup.
- Robin identified a need for a restocking team on call during the sale, physically able, with transportation and familiar with the warehouse. If we had the right volunteer, a short term truck rental might be feasible for restocking and empty box removal.
- The late summer warehouse sale was discussed. Our big sale is Sept. 17-20. We will decide after we do the warehouse culling if we want to have a second warehouse sale.

Unfinished Business:

Volunteer recognition event (Monica):

- Char sent out a SignUp Genius to solicit food donations from the Board
- Selena, Robin and Maggie will help with setup
- Emma has some schwag to hand out
- Selena will do a brief powerpoint on SECC

New Business:

Holtzfaster trust Beneficiary Designation (Robin)

- Robin reported that we received an e-mail from a trust/probate attorney advising us that the FOL will be the beneficiary of a legacy from former library employee Robert Holtzfaster who died in May. Robert's estate included a condo and several investment accounts and the FOL will receive 10% of the proceeds, and the Library Trust will also receive 10%.
- The Friends are very grateful for this generosity and will feature an article about Robert and his gift in a future newsletter.

Data Management Policy (Robert Micek)

- Robert presented a draft policy. The board thanked him for his efforts and time in preparing a comprehensive plan, which included Colorado State Law requirements
- Robin shared the draft with library staff for feedback and will send those to Robert
- Robert stressed that this is a fairly new but critical issue and that the consequences for data breaches are serious.
- The board discussed various questions and the need for training for board members, particularly those that deal with volunteer and member databases.
- Robert will send out a document to give additional feedback which we will discuss at our next meeting. The policy will take several iterations to develop. Procedures/processes that support the policy also need to be outlined.

Adjournment: With no further business, the meeting ended at 5:22 p.m.. **The next meeting will be held 4 pm on Tues, July 21 at the Harmony Library.**

Respectfully submitted by Robin Gard, Acting Secretary